



**ARTICLE CREATION FORM (ONE FILE PER REFERENCE)**

From : Marketing Dept

To : Replenishment Dept  
Warehouse

PDT-002  
01/01/2014  
Version 3

Description : Bind' O Block wirebound notebook - A4+ format (22,5x29,7cm) - 80 sheets lined + margin

Units by packaging: unit, carton and pallet .... (please specify for all different packagings, if existing) :

Pack N° 1*	Pack N°2**	Pack N°3**	Pack N°4**
By : 1	5	20	800
possible example: basic unit	box	carton	pallet

\* PACK N°1 is always 1 which can represent a unit, a box or a pack (smallest selling unit)  
\*\* Fill in the number of Pack N°1 for each following packaging

To be filled in by LYRECO	
Supplier Name:	Code :
SAP item code :	

Prices by packaging

RRP					Price date validity	Product Origin	Vendor	Manufacturer	EAN code	Delivery time	Minimum order
					at Order / at Delivery please put a cross	(Explicit country)	Material N°	original part N°	Pack N° 1	in calendar days	Info for special conditions VALUE QUANTITY
AUD						Australia					
EUR						Benelux					
USD/CAD*						Canada					
*Please delete as appropriate											
EUR						Denmark					
EUR						Finland					
EUR						France					
EUR						Germany					
HKD						Hong Kong					
EUR						Ireland					
EUR	3,33	16,65	66,6	2664		Italy		France	8215C	3329680821505	8 5
KRW						Korea					
MYR						SIMA					
EUR						Norway					
EUR						Poland					
EUR						CASH					
EUR						Iberia					
EUR						Sweden					
EUR						Switzerland					
THB						Thailand					
GBP						UK				10	5

PLEASE , TURN

To be filled in by Lyreco
Selling prices

#### CATALOGUE HEADING DESCRIPTION

*The title of the product that will indicated in the Lyreco catalogue*

--> Clairefontaine Bind'O Block wirebound notebook - A4+ format (22,5x29,7cm) - 80 sheets lined + margin + frame on top

#### TECHNICAL INFORMATION \*\*COMPULSORY\*\*

*(Material, Packaging Material, Environmental Labels...)*

--> Material: Laminated and hard cover - Clairefontaine Brushed Vellum 90g paper  
Packaging Material:  
Dimensions without packaging: 296x265x13  
Weight: 680  
Capacity: 80 sheets  
Environmental label: PEFC  
Consumable: paper

#### SUGGESTED CATALOGUE TEXT \*\*COMPULSORY\*\*

*(Product features, functions and user benefits : commercial text)*

--> Clairefontaine Bind'O Block wirebound notebook - A4+ format (22,5x29,7cm) - 80 sheets lined + margin + frame on top - Detachable micro-perforated sheets punched with 4 holes and 4 coloured edges - Laminated and hard cover - Assorted colors - Clairefontaine Brushed Vellum 90g paper for an unique experience and certified PEFC for sustainable forest management - Made in France

#### PICTURE ( JPG format )



#### ADDITIONAL INFORMATION

-->

PLEASE , TURN

options YES/NO to be filled in by colouring the field

## MEASUREMENTS (Please complete all different packaging available)

Note that measurements concerns product + packaging

PACK N° 1			
WEIGHT (in g)	680	DIMENSIONS (in mm) (Length x Width x Height)	296x265x13
PACKAGING MATERIAL*		VOLUME (in CDM)	0,00101972
TYPE*	Item		


PACK N° 2			
WEIGHT (in g)	3.375	DIMENSIONS (in mm) (Length x Width x Height)	296x265x62
PACKAGING MATERIAL*	Plastic film	VOLUME (in CDM)	0,00486328
TYPE*	Pack		

PACK N° 3			
WEIGHT (in g)	14.105	DIMENSIONS (in mm) (Length x Width x Height)	330x275x260
PACKAGING MATERIAL*	Box	VOLUME (in CDM)	0,023595
TYPE*	Box		

PACK N° 4			
WEIGHT (in g)	585.000	DIMENSIONS (in mm) (Length x Width x Height)	1200x800x1450
PACKAGING MATERIAL*		VOLUME (in CDM)	1,392
TYPE*	Pallet		

\* Material: please indicate if it is cardboard, paper, PVC \*Type: carton, master carton, pallet

PALLET		
TYPE/DIM. (L x W x H)	1200x800x1450	PALLETS (per truck)

The undersign guarantees that the product conforms to all current legislation especially for the security regulations as written in the BSA conditions.	
Date : 30/10/2017	Signature and stamp : (or Company logo)
By : Valentin PIERRAT	

## EXPIRY DATE

	To be used before , , , ,
	Production date
NON	
Average life time after receiving in our warehouse :	

## GUARANTEE

	NON
For a period of :	

## SPECIFIC STOCK CONDITIONS

(Food, chemical products,...)

	NON
Recommendations:	

## INTRASTAT/EXTRASTAT CODE

(Custom Commodity 8-digit Code)

48202000	OK
----------	----

## SPECIFIC TRANSPORT INFORMATION

UN number:	
Class:	

## SAFETY DATA SHEETS (mandatory information)

Is there a legal requirement (in any of the countries where Lyreco operates) to provide a Safety Data Sheet for the product? (\*)

(\*) In accordance with the BSA, this is the responsibility of the supplier to determine whether an SDS is required by law. Note that a compliancy issue with this clause will impact the sourcing of the product.

	NON
If yes, please send us a Safety Data Sheet (SDS) in PDF format saved as product SAP code	

To be filled in by LYRECO	
Product status	Product hierarchy
, Catalogue :	
, Specific :	
, Non-stock :	Groups
, Diaries :	01 02 03 04
, Direct delivery :	
Margin class	Code Buying group :
Discount family	Group :
Own brand :	Local :
	Lyreco Lyreco Premium Lyreco Budget
Quantity stipulations	Minimum order qty :
	Minimum delivery qty :
	Delivery unit :
Compulsory packaging :	
Advised packaging :	
Catalogue page :	
Contact name :	
Email:	
Tel :	
Fax (for order) :	
V A T code :	