



IMPORT ARTICLE CREATION FORM

From : Marketing Dept

To : Replenishment Dept
Warehouse

Description :

Adjustable FOOT REST

Units by packaging: unit, carton and pallet, ... (please specify for all different packagings, if existing) :

By :

Pack N° 1*	Pack N° 2**	Pack N° 3**	Pack N° 4**
1			

* PACK N°1 is always 1 which can represent a unit, a box or a pack (smallest selling unit)

** Fill in the number of Pack N°1 for each following packaging

Prices by packaging

(In-Euro countries: France, Benelux, Spain, Italy, Germany, Ireland)

USD

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EURO

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Price date validity
at Order / at DeliveryFrance

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Product Origin
(Country)

TAIWAN

Vendor
Material N°
(Supplier reference number)

FR008

Delivery time
in calendar daysMinimum order
Info for special conditions
VALUE QUANTITY

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To be filled in
by Lyreco
Selling prices

CATALOGUE HEADING DESCRIPTION

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TECHNICAL INFORMATION

(Material, Packaging Material, Environmental Labels...)

--> Material: HIPS
Packaging Material: PAPER
Dimensions: 45 * 35 * 17.1 cm
Weight: 1870 g
Capacity: 10kgs
Environmental label: N/A
Consumable: N/A

SUGGESTED CATALOGUE TEXT

(Product features, functions and user benefits : commercial text)

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To be filled in by LYRECO

Supplier Name: Lyreco Import 101 - Code :
SAP item code : 11.061.163

To be filled in by LYRECO

Freight Rate	Mark-up	Cstm Rate	Trspt Rate	Villaines Price
				0,00

PICTURE (JPG format)



MEASUREMENTS (Please complete all different packaging available)

Note that measurements concerns product + packaging

PACK N° 1		
<u>WEIGHT (in g)</u>	2146 g	<u>DIMENSIONS (in cm)</u> (Length x Width x Height) 45.5 * 33.5 * 9.3 cm
<u>PACKAGING MATERIAL*</u>	PAPER	<u>VOLUME (in CDM)</u> (3.4CUFT/0.0962CBM) 96,2
<u>TYPE*</u>	BROWN BOX	

PACK N° 2		
<u>WEIGHT (in g)</u>		<u>DIMENSIONS (in cm)</u> (Length x Width x Height)
<u>PACKAGING MATERIAL*</u>		<u>VOLUME (in CDM)</u>
<u>TYPE*</u>		

PACK N° 3		
<u>WEIGHT (in g)</u>		<u>DIMENSIONS (in cm)</u> (Length x Width x Height)
<u>PACKAGING MATERIAL*</u>		<u>VOLUME (in CDM)</u>
<u>TYPE*</u>		

PACK N° 4		
<u>WEIGHT (in g)</u>		<u>DIMENSIONS (in cm)</u> (Length x Width x Height)
<u>PACKAGING MATERIAL*</u>		<u>VOLUME (in CDM)</u>
<u>TYPE*</u>		

* Material: please indicate if it is cardboard, paper, PVC *Type: carton, master carton, pallet

<u>PALLET</u>		
<u>TYPE/DIM.</u> (L x W x H)		<u>PALLETS</u> (per truck)

The undersign guarantees that the product conforms to all current legislation especially for the security.

Signature and stamp : (or Company logo)

Date :

By :

EXPIRY DATE

☐ YES ☐ NO To be used before
Production date

Average life time after receiving in our warehouse :

GUARANTY

☐ YES ☐ NO
For a period

SPECIFIC STOCK CONDITIONS

(Food, chemical products,...)

☐ YES ☐ NO
Recomendati

WEEE

Is the product impacted by the WEEE regulations?

☐ YES ☐ NO

RoHS

Is the product impacted by the RoHS regulations?

☐ YES ☐ NO

GREEN PRODUCTS

A product is designed as environmentally friendly if:

It has an international eco label (such as the Nordic Swan or FSC) OR / AND

It is made from a material which is less harmful to the Environment (PP v. PVC or TCF) OR / AND

It enables the re-use of base materials (remanufactured toner cartridges or recycled products)

☐ Why:

MATERIAL SAFETY DATA SHEETS

Does the product require a data sheet based upon its chemical composition? (Concern all Lyreco markets)

☐

If yes, please send us a Material Safety Data Sheet (MSDS) in PDF format

To be filled in by LYRECO

Product status

, Catalogue : ☒ X
, Specific :
, Non-stock :
, Diaries :
, Direct delivery :

Product hierarchy

013 | 006 | 001 | 004 |

Groups

01 | | | |

Margin class

Code Buying group :

Group : ☒ X

Discount family

Local : ☐

Own brand :

☐ Lyreco

☐ Lyreco Premium

☐ Lyreco Budget

Quantity stipulations

Minimum order qty :

Minimum delivery qty :

Delivery unit :

Compulsory packaging :

Advised packaging :

Catalogue page :

Contact name :

Tel :

Fax (for order) :

V A T code :