



ARTICLE CREATION FORM (ONE FILE PER REFERENCE)

From : Marketing Dept

To : Replenishment Dept
Warehouse

Description : WLT4 PAPERMATE FLAIR ORIGINAL FIBRETIPS PENS STANDARD COLOURS

Units by packaging: unit, carton and pallet, ... (please specify for all different packagings, if existing) :

| Pack N° 1* | Pack N°2** | Pack N°3** | Pack N°4** | * PACK N°1 is always 1 which can represent a unit, a box or a pack (smallest selling unit) |
|------------------------------|------------|------------|------------|--|
| By : 1 | 6 | 36 | 2880 | ** Fill in the number of Pack N°1 for each following packaging |
| possible example: basic unit | box | carton | pallet | |

To be filled in by LYRECO

Supplier Name: _____ Code : _____

SAP item code : _____

| Prices by packaging | | | | | Price date validity | | | Product Origin | Vendor | Manufacturer | EAN code | Delivery time | Minimum order | | by Lyreco | | |
|-------------------------------|------|--|--|--|---------------------|---|---|----------------|--------------------|--------------|------------------|---------------|------------------|-----------------------------|-----------|----------------|--|
| | | | | | RRP | at Order / at Delivery please put a cross | | | (Explicit country) | Material N° | original part N° | Pack N° 1 | in calendar days | Info for special conditions | | Selling prices | |
| | | | | | | | | | | | | | | VALUE | QUANTITY | | |
| AUD | | | | | | Australia | | | | | | | | | | | |
| EUR | 1.94 | | | | 4.72 | Benelux | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| USD/CAD* | | | | | | Canada | | | | | | | | | | | |
| *Please delete as appropriate | | | | | | | | | | | | | | | | | |
| DKK | TBC | | | | TBC | Denmark | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | Finland | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | France | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | Germany | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| HKD | | | | | | Hong Kong | | | | | | | | | | | |
| EUR | 1.94 | | | | 4.72 | Ireland | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | Italy | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| KRW | | | | | | Korea | | | | | | | | | | | |
| MYR | | | | | | SIMA | | | | | | | | | | | |
| NOK | TBC | | | | TBC | Norway | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| PLN | TBC | | | | TBC | Poland | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | CASH | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| EUR | 1.94 | | | | 4.72 | Iberia | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| SEK | 1.94 | | | | 4.72 | Sweden | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| CHF | TBC | | | | TBC | Switzerland | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |
| THB | | | | | | Thailand | | | | | | | | | | | |
| GBP | TBC | | | | TBC | UK | x | | Mexico | S0917670 | | 3501170917671 | Indicated in CGV | | 6 | | |

PLEASE , TURN

CATALOGUE HEADING DESCRIPTION

The title of the product that will indicated in the Lyreco catalogue
--> PAPERMATE FLAIR STANDARD WALLET 4

TECHNICAL INFORMATION **COMPULSORY**

(Material, Packaging Material, Environmental Labels...)

--> Material: Plastic with Nylon Tip
Packaging Material: Cardboard
Dimensions without packaging: 12x2,6x15,6 cm
Weight: 0,109 kg
Capacity:
Environmental label:
Consumable:
Tip size: 1,0 mm
Water based ink

SUGGESTED CATALOGUE TEXT **COMPULSORY**

(Product features, functions and user benefits : commercial text)

--> FLAIR
The Flair® family is iconic with its contemporary design, ideal proportions, and expressive lines. Its excellent writing and drawing qualities are available in a wallet of 4 standard colours (blue, black, red, green). Ideal for everyday writing and drawing.

PICTURE (JPG format)

Paper♥Mate®



ADDITIONAL INFORMATION

-->

PLEASE , TURN

options YES/NO to be filled in by colouring the field

MEASUREMENTS (Please complete all different packaging available)

Note that measurements concerns product + packaging

| | | | |
|----------------------------|-------------------------------------|--|--|
| PACK N° 1 | | | |
| WEIGHT (in g) | <input type="text" value="28"/> | DIMENSIONS (in mm) (Length x Width x Height) | <input type="text" value="95x13x145"/> |
| PACKAGING MATERIAL* | <input type="text" value="PVC"/> | VOLUME (in CDM) | <input type="text" value="0.295"/> |
| TYPE* | <input type="text" value="Wallet"/> | | |

| | | | |
|----------------------------|--|--|--|
| PACK N° 2 | | | |
| WEIGHT (in g) | <input type="text" value="298"/> | DIMENSIONS (in mm) (Length x Width x Height) | <input type="text" value="85x66x148"/> |
| PACKAGING MATERIAL* | <input type="text" value="cardboard"/> | VOLUME (in CDM) | <input type="text" value="0.83"/> |
| TYPE* | <input type="text" value="box"/> | | |

| | | | |
|----------------------------|--|--|--|
| PACK N° 3 | | | |
| WEIGHT (in g) | <input type="text" value="1.918"/> | DIMENSIONS (in mm) (Length x Width x Height) | <input type="text" value="354x159x159"/> |
| PACKAGING MATERIAL* | <input type="text" value="cardboard"/> | VOLUME (in CDM) | <input type="text" value="9.031"/> |
| TYPE* | <input type="text" value="box"/> | | |

| | | | |
|----------------------------|--|--|---|
| PACK N° 4 | | | |
| WEIGHT (in g) | <input type="text" value="155838"/> | DIMENSIONS (in mm) (Length x Width x Height) | <input type="text" value="1200x800x970"/> |
| PACKAGING MATERIAL* | <input type="text" value="cardboard"/> | VOLUME (in CDM) | <input type="text" value="931.193"/> |
| TYPE* | <input type="text" value="pallet"/> | | |

* Material: please indicate if it is cardboard, paper, PVC *Type: carton, master carton, pallet

| | | |
|--------------------------|---|------------------------|
| PALLET | | |
| TYPE/DIM. (L x W x H) | <input type="text" value="1200x800x970"/> | PALLETS (per truck) |
| | | <input type="text"/> |

The undersign guarantees that the product conforms to all current legislation especially for the security regulations as written in the BSA conditions.

Signature and stamp : (or Company logo)

Date : 7/22/2016

By : A. MANCILLA

Newell Rubbermaid

EXPIRY DATE

| | | |
|--|----------------------|---------------------------|
| <input type="text"/> | <input type="text"/> | To be used before , , , , |
| <input type="text"/> | <input type="text"/> | Production date |
| <input type="text"/> | <input type="text"/> | |
| Average life time after receiving in our warehouse : | | |
| ----- | | |
| ----- | | |

GUARANTEE

| | |
|-------------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| For a period of : ----- | |

SPECIFIC STOCK CONDITIONS

(Food, chemical products...)

| | |
|------------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Recommendations: ----- | |
| ----- | |

INTRASTAT/EXTRASTAT CODE

(Custom Commodity 8-digit Code)

SPECIFIC TRANSPORT INFORMATION

| | |
|------------|----------------------|
| UN number: | <input type="text"/> |
| Class: | <input type="text"/> |

SAFETY DATA SHEETS (mandatory information)

Is there a legal requirement (in any of the countries where Lyreco operates) to provide a Safety Data Sheet for the product? (*)

(*) In accordance with the BSA, this is the responsibility of the supplier to determine whether an SDS is required by law.

Note that a compliancy issue with this clause will impact the sourcing of the product.

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| YES | |

If yes, please send us a Safety Data Sheet (SDS) in PDF format saved as product SAP code

| To be filled in by LYRECO | |
|-------------------------------|--|
| Product status | Product hierarchy |
| , Catalogue : | <input type="text"/> |
| , Specific : | <input type="text"/> |
| , Non-stock : | <input type="text"/> |
| , Diaries : | <input type="text"/> |
| , Direct delivery : | <input type="text"/> |
| Margin class | Code Buying group : |
| <input type="text"/> | Group : <input type="text"/> |
| Discount family | Local : <input type="text"/> |
| <input type="text"/> | |
| Own brand : | <input type="text"/> Lyreco <input type="text"/> Lyreco Premium <input type="text"/> Lyreco Budget |
| Quantity stipulations | Minimum order qty : |
| | Minimum delivery qty : |
| | Delivery unit : ----- |
| Compulsory packaging : | ----- |
| Advised packaging : | ----- |
| Catalogue page : | ----- |
| Contact name : | ----- |
| Email: | ----- |
| Tel : | ----- |
| Fax (for order) : | ----- |
| V A T code : | ----- |